

KJC CONSULTING

Business and Economic Consultants

Kevin J. Cooper

May 3, 1994

To: Elgin City Council
From: Kevin Cooper, 2010 Coordinator
RE: Progress Report for April, 1994

April was a very good month for productivity on this contract. I was able to work on several grant applications of which two will be presented at the council meeting. One has already been sent off and the other will be submitted late this month or in early June, assuming you approve to submit the application.

The 2010 Committee will be meeting on May 9, 1994. I do not expect completion of the strategic plan at that meeting but they should come close to finishing the process. As you know, the committee set a deadline of May 1, 1994 for completion.

I have not heard back from the Oregon Downtown Tourism Development Grant Program on the application for Witty Park. I had noted from the application information that a decision would be made in April.

I sent a quarterly report to the League of Oregon Cities and submitted a copy to Joe Garlitz. I will be submitting a report to Union County and US Bank later this month. These reports will document how the money was spent and show results from the effort. I would appreciate any comments you have on the LOC report.

At this time, there is about \$870 left on our contract for the balance of this fiscal year. This includes \$560 of donated services. I plan to complete the work in May and discontinue services at that time on this contract until it is renewed or recapitalized. I have one application in process to be completed later this month and have several administrative activities scheduled. I am assuming the 2010 Committee will set an action agenda that will include several activities under this contract as well. I will try to complete all work with the funds available and delay any other work until a new contract or additional funds are approved.